

<insert date>

USCIS Department of Homeland Security
Attn: HAGUE
2501 S. State Hwy. 121 Business, suite 400
Lewisville, TX 75067

Dear Adoption Unit Officer:

Please find the enclosed I800A application, supplemental documents and appropriate fees to adopt international from China. Documents included with this packet include:

- Completed I-800A application
- Birth Certificate for <insert name>
- Birth Certificate for <insert name>
- Marriage License
- Divorce Decree (s) <insert name(s)>
- Home Study with agency approval letter if applicable (must be included unless prohibited by your state regulations)
- Money order/Cashiers Check for application fee and fingerprint fees <insert amount> made out to "US Department of Homeland Security"

Any copies of documents submitted are exact photocopies of unaltered original documents and I understand that I may be required to submit original documents at a later date.

If you have any questions or need additional information you may contact me at the address and phone number listed below.

Sincerely,

Signature

Date

Name _____

Address _____

Phone # _____